

# MINUTES

## Charles Spencer High School Parent Council

---

September 18, 2024 – 6:00pm

**Attendance** – Jason W, Spencer P, Sharon B, Mike W, Corree-Ann M, Dalene P, Corry H, Reagan D, Joanne P, Susan M, Karen G, Esther B, Jennifer K, Michelle T, Christa G, Maxine H, Natalia T, Shersti E

Regrets: Donna Koch

---

### Meeting Minutes

---

**Call to order:** at 6:17 p.m.

**Introductions:** No introductions required, completed at AGM meeting immediately preceding meeting.

**Review and approval of past Minutes:** Corey motions to approve. Karen seconds. Carried

**Review and additions to Agenda:** No additions made.

**Approval of Agenda:** Corey motions to approve. Esther seconds. Carried

#### **Administrator's Report (Chris/Jason)**

See attachment. Discussed as presented.

#### **Trustee Report (Donna Koch):**

No report presented. Sent regrets.

#### **Chair Report (Mike Watts):**

No chair report due to newly elected chair at AGM immediately preceding meeting.

#### **Student Rep (Position to be filled):**

No Report

#### **Old Business:**

Reagan addressed if there was a follow-up provided by the Trustee to the question, "Will bussing be made available to County students at Charles Spener?" This question was asked at the previous meeting in May. To be addressed upon the Trustee's return to council.

#### **New Business:**

None

#### **Questions/Concerns:**

Regarding Principal's Report:

1. Section: Implementation of Distraction Free Learning  
Question: Are there tablets available for ESL students to use Google Translate?  
Answer: Chromebooks are available that have a translation application.
2. Section: Strategies to support regular attendance  
Comments: Absence reporting is easy, lots of options, user friendly, the voice can be a little difficult to understand.  
Question (from Jason): Would it be beneficial to have 'late' and 'very late' coding on PowerSchool attendance as well as a code showing they were late due to being held back by a teacher/administrator?

Answer: Yes, less kids falling through cracks, less chance of feeding excuses that have partial truths.

3. Discussion: How to manage kids with spares being permitted to be in the halls without being questioned by staff repeatedly.

Comments: Cards placed in plain view to identify them as having a spare, image on their phone to ensure card isn't lost or misplaced, comments around trying to refrain from the extended use of cell phones since we are trying to successfully limit them in the school.

**Next Meeting:**

October 16, 2024 @ 6:00pm

**Adjournment:**

Meeting adjourned 7:17 PM